

Miss Arkansas

SCHOLARSHIP PAGEANT, INC.

HEADSHOT PHOTO REQUIREMENTS

You do not need to print and place this page of instructions in your packet

STEP ONE (1):

Review the headshot photo guidelines listed below. These are Miss America guidelines for your Miss Arkansas headshot. Your headshot will appear in:

- Miss Arkansas Website Contestant photo tab
- Class Group shot in the Program book
- Posting on social media
- Judges book
- Media
- OTHER

STEP TWO (2):

Have your headshot taken or; Use a photo that meets the guideline you have taken before. 2x3 COLOR File – 300 resolution .jpg file on a TD.

STEP THREE (3):

Place one **color 300 dpi** and one Black and White headshot on a thumb drive folder named Headshots.

- Place digital headshots on a thumb drive
- Bring Thumb drive to the Photo shoot April 8, 2017
- Place in a letter size envelope
- Label with your title and name
- Give to CJ

HEADSHOT PHOTO GUIDELINES

- Use a plain background (High Resolution)
- No crown or sash
- Vertical position
- All photos should be a headshot
- No borders on the photo files
- Keep the style and make-up simple, clean and attractive
- Keep the hair off the face so it does not hide or cast shadows on the photo
- **Never cover the face with hands, hair, jewelry or clothing**
- Simple garments with clean lines photograph best
- Do not crop the hair or some elements of the face out of the picture
- Photo Size and Resolution: 2x3 COLOR File – 300 resolution .jpg file on a TD.
- **Suggested Examples:**

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JUDGES BOOK: Six (6) 4 x 6 COLOR hard copies

Judges Book Photos

- ▶ Place six (6) hard copies headshot photos in your contestant packet.
4X6 Color photo's - COLOR **ONLY!**
- ▶ Your contestant packet will be turned in April 9, 2017-during the placement lottery: On-Line Selection (Lottery) gathering with your State Field Director.
- ▶ Label each photo on the back of your headshot in a manner that does not bleed through to the front of your photo:
 - Title (without the word Miss)
 - Name as it is to appear to on all paperwork
 - You will NOT place a photo CD this year in your Contestant Packet April 9.
 - Your photo TD will be turned on at the Photo shoot on April 8, 2017

**PHOTOGRAPHER RELEASE FORMS: REQUIRED (Choose one and place in packet):
Form F7 or F8 under document 2 on the state forms tab.**

- ▶ Get photographer signatures on one copy of the two (2) Miss Arkansas photo releases found under the forms tab on www.missarkansas.org:
 - If you use an Individual Photographer to take your headshot photo have this form signed:
F7 D2: [Individual Photographer Agreement](#) 2017
 - If you use a Corporation to take your headshot photo have this form signed:
F8 D2: [Photography Corporation Agreement](#) 2016
- ▶ Place a copy of the appropriate signed release in your contestant packet to be turned in April 9, 2017. Miss Arkansas or Miss America will not use your photo until this release is signed and turned.

AWARDS:

If a Miss Arkansas Award is given judging will be based on the website photos.

HEADSHOT SUBMISISON OVERVIEW

HEADSHOT:	DETAILS:
April 8, 2017 thumb drive (TD)	April 8, 2017 <ul style="list-style-type: none"> • One (1) Color 300 dpi • One B/W Digital format • placed on TD in the headshot folder. • Turn in to CJ at the photoshoot. • Your TD will also have folders for: <ul style="list-style-type: none"> ○ Resume ○ Platform ○ 6 Candid Photos with captions ○ Ads and Payment form
Digital Photo Size and Resolution	<ul style="list-style-type: none"> • Digital 2x3 COLOR File – • 300 resolution JPEG file • High Resolution • Digital same B/W copy JPEG FILE
Head Shot 6 Hard Copy [SIZE 4X6] (April 9)	Six (6) Color Hard Copies 4 X 6 headshot; <ul style="list-style-type: none"> • Labeled on back so not to bleed through • 300 DPI/ high resolution • place in your contestant packet to turn in April 9, 2017
Label (6) Hard Copy Photos: (April 9, 2017)	On the back of your hard copy photos place in a manner that does not bleed through to front of photo. <ul style="list-style-type: none"> • Take the marker of your choice to the Lottery to put your group and number on the back of hard copy photo. • Label with Title___ & Local Titleholder Name (without Miss). • You will add your group and number after the Lottery drawing April 9, 2017. • Replace photo in your contestant packet for turn in