

2016 Production Forms Requirements Instructions

The Contestant that is crowned Miss Arkansas will be required to reserve her talent music with the National Office after crowning the new Miss Arkansas 2016. You are not required to reserve your talent music selection for the Miss Arkansas Pageant. Since the reservation has to be sent immediately after crowning it is important for you to complete this form as a Miss Arkansas contestant. The music reservation form will be completed by the Miss Arkansas National Forms project chairman for you. Read each form carefully and follow all directions. Complete all forms as directed.

The original master recording is permitted for use without any alteration. Because alterations are not permitted to the master recording, karaoke versions are acceptable. However, a karaoke version cannot include mash-ups or any portion of an original master CD. To clarify, mash-ups, modified tracks with additional instruments or vocals from, or added to the original master CD are not permitted.

BMI/ASCAP/SESAC Music Clearance Documentation: the internet search results from the BMI, ASCAP or SESAC websites for the music you are requesting for your talent and submitted with Form A-1 above.

How do I search? Production Forms **Search Instructions – Section I**

BMI/ASCAP/SESAC Music Licensing Coverage

Due Date: April 24, 2016 in your contestant packet.

How to search BMI (Broadcast Music, Inc.)

- go to <http://www.bmi.com/search>
- enter music selection in “BMI Repertoire” search box

How to search ASCAP (American Society of Composers, Authors and Publishers)

- go to www.ASCAP.com
- click on “ACE Repertory” to search

How to search SESAC (Performing Rights Organization)

- go to www.SESAC.com
- click on “Repertory” from top menu
- click on “continue on Search Repertory”

It is usually best to begin your search by title. Once the title comes up then match the writer(s). Be sure the title and the writer(s) match the song you plan to use.

How much does it cost to use a song?

- Licensing fees depend on many things—including, but not limited to the fame of the song, the popularity of the performer, the way the song is used in production and the production media format. Permission and the setting of fees are discretionary with the publisher and can only be obtained by MAO’s production company. **MAO/MAP has an agreement to use only music covered by the above licensors, and the appropriate printout must be received with the**

submission of the Talent Music Reservation Form.

- Even if you know the writer, performer or their management, they do not always control their own music and their approval may be invalid.

The music I want to use in my talent act is so old I think it's in the public domain (also called PD).

- Do not assume that your music selection is classified Public Domain (PD) because it was published in 1922 or earlier. Whether a song is PD depends on MANY things—laws vary depending on WHEN the piece was created, as well as WHERE your talent act will be exhibited.
- Sometimes PD pieces are newly arranged and we also need to clear the publishing rights for any new arrangements.

Form A-2 Detailed Talent Information: contains required additional details on your talent performance and accompaniment music. Form A-2 is due in the Miss Arkansas Contestant Packet. We must have this information collected and placed in your contestant packet turned in at the Miss Arkansas Contestant packet on **April 24, 2016**.

Form B Accompaniment Music Track Musician/Engineer/Producer Permission Release: permission is required by each person involved in the production of the accompaniment CD—music arranger, producer, musicians, background singers, and recording engineer. Form B states that they grant MAP/MAO permission to use the CD for live on-stage performance and to broadcast. Written permission from all persons involved in the recording of your talent accompaniment CD is mandatory.

Accompaniment CDs: **Email Music to Pageanttracks@cableone.net** Put **ONE (1) CD's of your talent music are required to be placed in your contestant packets.** The Talent Accompaniment CD time is strictly limited to ninety (90) seconds. Nothing longer is permissible.

Lyrics, Dialogue and Backup Lyrics on Accompaniment CD: if you are singing or speaking, **one (1) copy of your lyrics, any backup lyrics and/or dialogue is required to be placed in your Miss Arkansas Contestant packet to be turned in at the April 24, 2016 meeting.** Every word must be included, no matter how little. **Lyric changes are not permitted for any licensed song.**

Original Written Material Permission Letters: if you have written the material for your performance, we must receive one (1) copy of a letter granting the Miss Arkansas Pageant during Miss Arkansas Week and the broadcast network permission to use your material for live on-stage performance(s) and to broadcast. **Place a copy of the letter in your Miss Arkansas Contestant packet.**

Copyright Permission Letters: you must research and obtain the necessary clearance from the copyright owner for any talent using a literary work. A letter granting permission to use the material on-stage, along with broadcast rights **must be placed in your Miss Arkansas Contestant packet.** It is important to note that a dramatic performance cannot mimic a scene from a play, especially in costume.

FORYOUR INFORMATION: IF YOU ARE CROWNED MISS ARKANSAS YOU WILL PROVIDE MORE INFORMATION UPON REQUEST FROM THE MISS ARKANSAS NATIONAL PACKET COMMITTEE. THE PEOPLE THAT FULLFILL THESE DUTIES AT MISS ARKANSAS WILL BE ASSIGNED AND APPROVED BY THE STATE EXECUTIVE DIRECTOR TO COMPLETE THE NATIONAL PACKET

THE MISS ARKANSAS NATIONAL CONTESTANTFORMS PROJECT CHAIRMAN WILL COMPLETE FORMS WORKING WITH YOU AND THE PREPREATION COMMITTEE.